

MEETING MINUTES

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| Project Name: IPRS | Doc. Version No: 1.0 | Status: Final | Date: 3/3/04 |
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Meeting Name: IPRS Core Team Meeting
Facilitator: Thelma Hayter, DMH
Scribe: Debra Haraway
Date: 2/25/2004
Time: 10 - 11 a.m.
Location: Crossroads, Conference Room 3

IPRS Core Team Attendees:

✓ Betty Cogswell
✓ Bobby Minish
✓ Cathy Bennett
✓ Cheryl McQueen
Debra Haraway
✓ Debra Merrill
✓ Gary Imes
✓ Joyce Sims
Kellie Fessler
✓ Paul Carr
Rick Debell
✓ Thelma Hayter

Others:

✓ Tim Sullivan

(Alt+C=✓)

Attendees:

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| Alamance-Caswell | Onslow |
| Albemarle | OPC |
| ✓ Catawba | ✓ Pathways |
| ✓ Centerpoint | Pitt |
| Crossroads | Riverstone |
| ✓ Cumberland | Roanoke-Chowan |
| Durham | Rockingham |
| Eastpointe | ✓ Sandhills/Randolph |
| ✓ Edgecombe-Nash | ✓ SE Center |
| Foothills | SE Regional |
| Guilford | ✓ Smoky Mountain |
| ✓ Johnston | ✓ Tideland |
| Lee-Harnett | ✓ VGFW |
| ✓ Mecklenburg | ✓ Wake |
| ✓ Neuse | ✓ Western Highlands |
| ✓ New River | WilsonGreen |

(Alt+C = ✓)

Agenda:

Item No. Topics

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|----|--------------------------------|---|
| 1. | Division and EDS Review | <p>Upcoming checkwrites – March 5, 12, 19</p> <p>Tim Sullivan: update on adjustments for EOB 7000, Physician's adjustments processing & CBS 837</p> <p>BugCentral Status</p> <p>Key CSRs</p> <p>Operations Support - File Maintenance, Security, and Help Desk</p> |
| 2. | Area Programs | <p>Roll call</p> <p>Jay Dixon of the Controllers' Office Answers questions</p> <p>Agenda items</p> <ul style="list-style-type: none"> • Approve February 18th & 25th meeting minutes for posting • TPA status <p>Need a volunteer to add a new Hispanic client online</p> <p>Other Questions/comments</p> <p>Concluding remarks from DMH and/or EDS</p> |

ADMINISTRATION NOTES (10 A.M. DIVISION AND EDS REVIEW)

| Item No. | Topics |
|-----------------|---|
| 1. | <p>Upcoming Checkwrites –March 5, 12, 19</p> <p>Smoky Mountain had almost all claims denied. Foothills had 13,000 denied because of no attending provider. You have to have the attending provider # in the field for claim to pay. An Alert will be sent out reminding providers that if they make a change to 834 or 837 it needs to be format tested. Any patch that is implemented, EDS should be notified.</p> |
| 2. | <p>Tim Sullivan: update on adjustments for EOB 7000</p> <p>Physician's Adjustments- The batch went out the weekend. The tape went bad. This caused some problems. The next million will be sent out this weekend and another the following weekend. This will definitely delay the IPRS cycle. It will add 18 hrs to Medicaid cycle. This will delay funding for Medicaid. EDS can't give an exact estimate of how long the cycle will take, we anticipate payments will be delayed. A notification with a potential delay in payment will be sent out for the next few cycles.</p> <p>EOB 7000 - Tim used DMA November special bulletin to review issue. He went through codes checked PR screens of all Type of service #3. The problem was the unit limit was removed. Internal modifier ## was not updated. HOO31, Type of service 3 no unit limit. Type of service 3 is changed to modifier ## which wasn't updated so this caused the error. This should be corrected before this weekend's cycle. Carol from DMA needs to tell us to make unit limit 1 unit. About 30 providers will be impacted from 1/9 through current checkwrite. To correct we "over lay" cutbacks with submitted units. We would have to research to find the claims file with the units submitted. If EDS can not find the claims file with the units submitted, the adjustments may not be able to be systematically adjusted. We will research this and let providers know.</p> <p>BugCentral Status</p> <p>N/A</p> <p>Key CSRs</p> <p>N/A</p> |
| 3. | <p>Operations Support – File Maintenance, Security, Help Desk</p> <p>N/A</p> |

ADMINISTRATION NOTES (10:30 AREA PROGRAMS CONFERENCE CALL)

| Item No. | Topics |
|-----------------|---|
| 1. | <p>Roll Call</p> <p>(See page 1 for meeting AP participants)</p> <p>Please mute phones or refrain from excess activity to help with communications.</p> |
| 2. | <p>Jay Dixon of the Controllers' Office answers questions</p> <p>Q-Sandhills question to Jay-1993 accounts contain money received from prior year, so do we need to wait until later in the year to see if funds would be available for current fiscal year?</p> <p>A- Jay doesn't know what it would take to re-allocate. Rick Debell asked Wanda a week ago, she checked with Leza but no final decision has been made. We are close to the end of the fiscal year so providers are running out of time to draw down dollars. Gary suggested to Rick/Budget Office to come up with a plan and set a timeline to figure out what we can do regarding 1993 accounts. Jay Dixon wants to be on this call.</p> |

ADMINISTRATION NOTES (10:30 AREA PROGRAMS CONFERENCE CALL)

| Item No. | Topics |
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| 3. | Questions/Comments about upcoming checkwrites – March 5, 12, 19 |
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Upcoming checkwrites are March 5, 12, and 19.

Tim recapped physician rate adjustments discussed in first part of meeting. See discussion above in 10 a.m. meeting notes for details.

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| 4. | Agenda items |
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Feb 18th & 25th meeting minutes accepted. Will send to be posted.

TPA status

No updates

ADMINISTRATION NOTES (10:30 AREA PROGRAMS CONFERENCE CALL)

Item No. Topics

5. Other Questions/Comments

Q: Diane from Smokey Mountain asked why she had all their claims denied. Do they need to resubmit?

A: Anytime you do anything to make a change to a claim you need to send it to us for formatting. You will need to resubmit. A user alert will go out regarding this.

Q: Jay Dixon asked about the 3811 negative budget balances of some area programs and wanted to know if there is a plan to resolve this?

A: Rick Debell is back in the office. He and Betty will look into this.

March 5th & 12th checkwrites-Tim told area programs that delays are likely. Physician claim adjustments add about 18 hrs to Medicaid cycle which then delays IPRS.

EOB 7000-5 codes we need to go back and look at. There were around 25 providers and 6600 claims effected. We are reviewing some codes with internal pricing where unit limits were not updated. Hope to correct codes prior to this weekend's cycle.

H0040-was confirmed by DMA, it's ok.

We cannot systematically change cut back claims. We don't have original units submitted. Tim is researching and will know in a few days. This may require all providers to resubmit claims.

We need a volunteer to add a new Hispanic client online.—no response from providers. Cheryl asked if they have a client, send it to Q&A. Betty will send out an e-mail to all coordinators reminding them of info needed.

Q: Jay Dixon asked about end of the year closing pop groups, when to close or not to close?

A: If 1% or less money is remaining, an alert will appear on the IPDR3871report. If no more money can be put into the account, then close the Pop group. If more money is put into the account and the only pop group the claim can route to is the closed pop group; the claim will pay or deny from the closed pop group.

Q: Beth from Tideland- Can we swap money with other area programs?

A: Rick Debell said it would have to be done during a week the checkwrite cycle is not run. He will follow up with Wanda to see if the APs will be allowed to swap money. Rick says a new Budget Officer is starting on Monday.

Q: Anita from Pathways wanted clarification on H0040 code.

A: You will need to bill 4 units to meet the service definition requirements.

Q: What is the update on the social security RACF?

A: This was forward to Doug and he is working on it. Bonnie from Centerpoint didn't have RACF ID, send form back to Betty to indicate you don't have one. Send ID's to Betty if you have not already done so.

Gary will address the IPDR2251 report concerning use of local codes instead of submitted codes.

6. DMH and/or EDS concluding remarks

None. Meeting adjourned

Action Items

| Item No. | Open Date | Description | Assigned To | Comments | Status | Target Date |
|-----------------|------------------|--|-------------------------------|--|---------------|--------------------|
| AI1. | 7-23-03 | DMH IT Services will perform follow-up procedures regarding jail diversion allocation. | Betty Cogswell Rick DeBell | Short term/long term solution proposed. Long term encompasses changes to the eligibility file; covers more than jail diversion. | No change | |
| AI2. | 10-8-03 | Western Highlands merger. | Rick DeBell & Betty Cogswell | Merger is progressing. Addressed Attending Provider enrollment. | | |
| AI3. | 10-22-03 | Area Programs that have not sent their consolidated TPA: Onslow, Neuse, Durham, and Foothills. | Paul Carr and Betty Cogswell | EDS will perform follow-up procedures (receiving compliant 835 for these Area Programs who have not forwarded a consolidated TPA for EDS signature). | | |

Issue Items

| Item No. | Open Date | Description | Assigned To | Comments | Status | Target Date |
|-----------------|------------------|--------------------|--------------------|-----------------|---------------|--------------------|
| II1. | | | | | | |